



St Mary's Church Woodkirk

Annual Parish Meeting and Annual Parochial Church Meeting

Sunday 7th April 2019.

Annual Meeting of Parishoners

Minutes

1. Attendance and Apologies

Attending:

Rev Sharon Wilkinson, Neal Pinder Packard, Brian Gledhill, Sandra Gledhill, Gail Townsend, Barbara Tate, Violet Luty, Philippa Stevens, Brenda Dixon, Janet Mallinson, Peter Wilcock, Margaret Wilcock, Elaine Jamieson, Thomas Pinder Packard, David Townsend, Lizzy Wilkinson, Gary Mortimer, Laura Mortimer, Audrey Bourne, Malcolm Haigh, Pat Wass, Dawn Tattersfield.

Apologies:

No apologies were received.

3 Nominations Received for Churchwardens

Brian Gledhill - Nominated by Sandra Gledhill and Seconded by Gail Townsend

Neal Pinder - Packard - Nominated by Dawn Tattersfield, seconded by Gail Townsend

Election of Churchwardens

Brian and Neal were proposed and duly approved by all in attendance.

Brian Gledhill and Neal Pinder – Packard are duly elected as church wardens

Annual Parochial Church Meeting

Minutes

1 Attendance and Apologies

Attending:

Rev Sharon Wilkinson, Neal Pinder Packard, Brian Gledhill, Sandra Gledhill, Gail Townsend, Barbara Tate, Violet Luty, Philippa Stevens, Brenda Dixon, Janet Mallinson, Peter Wilcock, Margaret Wilcock, Elaine Jamieson, Thomas Pinder Packard, David Townsend, Lizzy Wilkinson, Gary Mortimer, Laura Mortimer, Audrey Bourne, Malcolm Haigh, Pat Wass, Dawn Tattersfield.

Apologies:

Jean Jones.

2 Approval of Minutes of APCM 8th April 2018

The minutes were made available on paper 2 weeks in advance of this meeting. Slight amendments were made to the list of attendees and apologies, and subject to these amendments, the minutes were approved as an accurate record.

3 Report on the Electoral Roll

This year had been a complete new electoral roll. Everyone had had to reapply. There were 58 current names – with 16 new names being added meaning we had an electoral roll of 74 people for 2019. This list will now remain in place for 6 years when another new list will be undertaken.

Thanks were expressed to David Townsend for his work with the electoral roll.

4 PCC Secretary's Report

The full report had been provided on paper 2 weeks in advance of this meeting.

Dawn went through the salient points and thanks the church for their support throughout the year.

Thanks were expressed to Dawn for her duties as secretary to the PCC.

5 Vicars Annual Report

Rev Sharon had presented her report during the Holy Communion Service in church this morning so that those who were unable to stay behind would be kept informed. Rev Sharon asked if anyone had anything to raise now, but if not, then she would be more than happy to speak to individuals later if they preferred. Other organisation reports were then shared;

ABC Group

This group (formerly Mums and Tots) was now being led by Cheryl Mackenzie who was being supported by church members. A core group of about 10 mums/carers plus children and additional ad hoc attendees shared fellowship together on Wednesday mornings.

Stepping Stones

This was a young people's group (like Sunday School) which meets on the 4th Sunday of the month. The group explore the same gospel story as the main church service and then join with the rest of the congregation for Holy Communion and remain in the service until the end.

Children's Corner

Rev Sharon had fun setting up our children's corner, and it is felt that it works well. It is enjoyed by the children who use it. It is about making children feel welcome as well as providing support for parents and families. Rev Sharon thanked Lizzie for her help in setting this up.

Scouting

Scout leaders had provided their report prior to the meeting. Our scouting groups are an integral part of our church family, meeting every week doing lots of different activities. We thank them for their ongoing support by attending parade services and for their help with clean ups etc.

Grateful Thanks

We wish to say a huge thank you to Sally Shaw for all her hard work with children over many years, and all she has given in this way.

Churchyard Report

Excellent work was continuing with the churchyard. The Community Payback Team had continued working over winter, one of the key areas being one of the team managers leading the group in doing some dry stone walling, this has been very much appreciated. David Townsend, Brian Gledhill and Gary Mortimer were very devoted to the churchyard, and we thank them for all their devotion. We also wish to express huge thanks to the Payback Team for all the hard work that they do. Some people have personally come and thanked the team for their upkeep of the churchyard.

6 Financial Report

Treasurer Barbara Tate circulated the report at the meeting and then went through it.

We had 'held our own' financially, unfortunately we had only managed to pay 60% of our Parish Share, but it is worth recognising that this was a substantial increase as our share demand had increased itself by 10%. The PCC confirmed that we are committed to pay as much as possible of our Parish Share. Thanks were expressed to Barbara for all her hard work keeping the Parish Finances in order.

7 Report on the fabric, goods and ornaments of the Church by the Churchwardens

Brian Gledhill presented the report confirming that we had continued to work towards completing the recommendations from the 2017 Quinquennial Inspection. The fabric of the church was in reasonable condition. The two key items needing attention were the East Window and the Clock. Estimates to service and repair the clock had been received but the cost was between £2,500 and £4,500 which we did n have to spare at this time. We had received requests for two memorial benches to be placed in the churchyard. One was already in place one was to be positioned in the future. Toppole testing is carried out on a regular basis. The East Window is in need of renovation. Several years ago an estimate had been sought and a quote of £60,000 was given. The PCC are pursuing getting an updated quote for this. Brian thanked Rev Sharon and the PCC for their support to Brian and Neal as Churchwardens. Grateful thanks were expressed to Brian and Neal for all the work that they do throughout the year as Churchwardens. Rev Sharon pointed out that really the East Window is a longer term project we need to look at over the next 3 to 5 years.

8 Report on the proceedings of the Deanery Synod

Four meetings had been held during the year, 3 at St Georges, Leeds and one at Armley. There are a variety of topics discussed and presentations given on many different subjects. Some meetings had discussed the Diocesan Strategy proposed by the Bishop.

9 Election of Deanery Synod Representatives

We were entitled to send up to three people to Deanery Synod. It was proposed and approved that Brian Gledhill and Gary Mortimer be elected as Deanery Synod Representatives. There remained 1 vacancy unfilled.

10 Election of new PCC members

Two PCC members were stepping down. Liz Aveyard had completed a 3 year term, with thanks Liz for your work on the PCC. In addition David Townsend had completed 6 years and so in line with the regulations, must step down. Grateful thanks were expressed to Dave for all his hard work. Nominations had been received for three PCC members. Gail Townsend was proposed, this would be her 2nd three year term. In addition, we had two nominations for New PCC members, these were Laura Mortimer and Lizzy Wilkinson. If approved these would be for a first three year term. The meeting unanimously agreed to appoint all three nominees to the PCC.

Thanks were expressed, to Gail for her continued service and to Laura and Lizzy for agreeing to undertake this roll.

11 Appointment of Sidespersons

It was assumed, as nothing had been said to the contrary, that all current sidespersons were happy to continue in this role. In addition, Elaine Jamieson, Janet Mallinson and Lizzy Wilkinson would be added to the sidespersons rota. It was also agreed that Thomas Pinder Packard would be appointed as Honorary Sidesperson.

The meeting unanimously agreed to these appointments and thanked those appointed for their willingness to undertake this role.

12 Appointment of Independent Auditor

Richard Atkinson was able and willing to continue to be our Independent Auditor. This was unanimously agreed.

13 AOB

No items of any other business were raised.

Minutes Submitted By: Dawn Tattersfield PCC Secretary

Signed:

Date:

Minutes Approved By: Rev Sharon Wilkinson PCC Chair

Signed:

Date: